

2020 Maling Rd Heritage Facade Maintenance Application Form

Form Preview

SECTION A - ORGANISATION

* indicates a required field

2020 Heritage Facade Maintenance Grants Guidelines

[Read](#) the 2020 Heritage Facade Maintenance Grant guidelines before completing this application form.

Required documentation and checklist

Applicants will be required to provide the following information:

- 1.The ABN of the business
- 2.A copy of the business' Public Liability insurance
- 3.Rates notice and written permission from occupier (if owner) or rates notice and written permission from owner (if occupier/tenant)
- 4.A detailed GST exclusive budget for the works
- 5.Photo of facade
- 6.Quote/s from suppliers.

Additional documentation which could be provided include a proposed project plan which includes timelines and personnel involved.

Submitting your application

Privacy Information

Council treats all personal information provided as part of a grant application in accordance with the Privacy and Data Protection Act 2014 and the Public Records Act 1973. The personal information requested on this form is being collected by Council for the purpose of assessing, processing and allocating the 2020 Small Business Resilience Grants applications. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your 2020 Small Business Resilience Grant application. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.

Eligibility

To be eligible to apply, you must answer yes to all of the following questions.

Property is located in the Maling Road, Canterbury precinct *

- Yes
- No

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Prepared to spend a minimum of \$3,000 or \$5,000 (depending on width of shop frontage) *

- Yes
 No

Have an Australian Business Number (ABN) *

- Yes
 No

Have the appropriate insurance, permits and licences for business operation *

- Yes
 No

Have permission from the occupier or owner to undertake works *

- Yes
 No

Your business is not eligible for a 2020 Heritage Facade Maintenance Grant

To be eligible to apply for a 2020 Heritage Facade Maintenance Grant you must be able to answer yes to all of these questions.

1. Applicant details

Business name *

Postal address of business *

Address

Suburb State Postcode

Contact person *

Title

First Name

Last Name

Indicate whether you are the owner, occupier or owner/occupier of the premises *

Contact number *

Email address *

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Outline the nature of the services offered or products sold at this location *

Word count:
Must be no more than 300 words.

Please provide the ABN of your organisation. (If successful, organisations that do not have an ABN will be required to complete a Statement by Supplier form) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Banking details

Bank and Branch *

Account Name *

BSB number *

Account number *

SECTION B - SUMMARY OF WORKS

* indicates a required field

About the Heritage Facade Maintenance Grants

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Grant funding will contribute to works that do not require a Council statutory planning or building permit, or a permit from Heritage Victoria. The works listed below can be funded.

- Exterior painting or rendering (on a surface that is already painted or rendered)
- Replacement of masonry/stonework/timber cladding
- Heritage preservation/repairs/maintenance, including awnings and verandahs (undertaken to the same details, specifications and materials)
- Re-pointing of brick/stone and/or brick restoration/cleaning (must not include sandblasting)
- Repair or replacement of wall tiles (undertaken to the same details, specifications and materials)
- Replacement of doors and/or windows (as long as the replacement is like-for-like and undertaken to the same details, specifications and materials)
- Addition of non-permanent outdoor planters/accessories (shutters, trim) floral treatments that are not attached to a building.

The City of Boroondara will grant up to \$3,000 or \$5,000 for works undertaken provided owners/occupiers spend a minimum of \$3,000 or \$5,000. The amount to be granted by Council and spent by owner/occupier is dependent on the width of the frontage, as shown in the table below.

Property

Maximum amount of funds Council will contribute

Minimum amount owner/occupier needs to spend to receive this amount of funds

With a frontage of up to and including 10 metres in width

\$3,000

\$3,000

With a frontage of more than 10 metres in width

\$5,000

\$5,000

Please indicate what the grant funding will contribute to *

- Exterior painting or rendering (on a surface that is already painted or rendered)
- Replacement of masonry/stonework/timber cladding
- Heritage preservation/repairs/maintenance, including awnings and verandahs (undertaken to the same details, specifications and materials)
- Re-pointing of brick/stone and/or brick restoration/cleaning (must not include sandblasting)
- Repair or replacement of wall tiles (undertaken to the same details, specifications and materials)
- Replacement of doors and/or windows (as long as the replacement is like-for-like and undertaken to the same details, specifications and materials)
- Addition of non-permanent outdoor planters/accessories (shutters, trim) floral treatments that are not attached to a building

Description of works

Please provide a description of the works to be undertaken (worth 40%).

In answering this question, please include:

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- How the works are in line with and will improve the Maling Road precinct's heritage aesthetic and character
- Information about the nature of the works to be undertaken.
- a photo of the facade.

*

Word count:

Must be no more than 400 words.

If works involve painting the facade, please indicate paint colour

Width of the shopfront the subject of the works

*

Date when facade last refreshed (approx)

Please upload a photo of the facade *

Attach a file:

Implementation / Work Plan

Please provide an outline of how the project will be implemented (worth 20%).

Please include information about:

- Personnel involved in the management of the project (includes owner/occupier of business, as well as skilled tradespeople)
- Timelines for the project's completion. (*Please note: Project must be completed by end of June 2021, with preference given to projects which can be completed in a shorter timeframe*)

*

Word count:

Must be no more than 400 words.

Project / Activity Start Date *

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Must be a date.

Project / Activity End Date

Must be a date.

All activities and expenditure must be completed by 30 June 2021

Procurement

Please provide information about the goods and services to be procured to undertake the works (worth 15%).

Preference will be given to projects which engage local Boroondara businesses.

New Question *

Overall improvement of the streetscape

Please outline why the works should be funded, including how they will contribute to the overall improvement of the streetscape (worth 15%).

*

SECTION C - BUDGET

* indicates a required field

Expenditure Budget (GST exclusive)

In outlining the budget, keep the following in mind:

- Owners/occupiers with a shop frontage of up to and including 10 metres in width can apply for up to \$3,000
- Owners/occupiers with a shop frontage of more than 10 metres in width can apply for up to \$5,000.

Expenditure Item	Amount (ex GST)
	Must be a dollar amount.
	\$

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Total cost of works (should be the sum of the expenditure items listed above) *

Please upload quote/s for the proposed works *

Attach a file:

Total amount requested from the Heritage Facade Maintenance Grants Program *

\$

Must be a dollar amount.

This should be no more than \$3,000 or \$5,000.

Total amount you are contributing to the works *

\$

Must be a dollar amount.

This should a minimum of \$3,000 or \$5,000 depending on the width of shop frontage and will be the difference between the total cost of the works and the total amount requested from the grants program provided in the responses above.

SECTION E - FINANCES

1. Finances

If you do not receive the full amount requested, could you still undertake the works?

What changes would you need to make?

SECTION D - APPLICATION CHECKLIST AND DECLARATION

* indicates a required field

Application checklist

To ensure your application meets eligibility requirements please check that you have completed the following information and included all documents.

Please check box to indicate yes *

- 1. Application form is completed in full
- 2. Your business ABN has been provided
- 3. A copy of your business' Public Liability insurance has been provided
- 4. A detailed GST exclusive budget for this project has been provided
- 5. An authorised representative of your business has completed the declaration
- 6. Quote/s have been provided
- 7. Photo of facade has been provided

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8. Rates note and written permission from occupier provided (if owner) or rates notice and written permission from owner (if occupier/tenant) provided

Please attach Public Liability Insurance and any other supporting documentation here *

Attach a file:

Declaration

(To be completed by an authorised representative of the business - owner or occupier of shopfront)

I confirm that the information in this application and the attachments are, to the best of my knowledge, true and correct and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group/club. I shall notify the City of Boroondara of any changes to this information or circumstances that may affect this application.

Tick box to indicate yes *

Yes

Title *

First Name *

Last Name *

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